

**MINUTES OF
CITY COMMISSION MEETING
MONDAY, JANUARY 24 2011, 5:30 P.M.
CITY HALL, PIGEON FORGE, TENNESSEE**

Mayor Whaley called the meeting to order with the following in attendance: Vice Mayor McClure, Commissioner Brackins, Commissioner Robinson, Commissioner Wear, City Manager Teaster, City Recorder Clabo, City Attorney Gass, members of the press and interested citizens.

Mayor Whaley opened the meeting and Vice Mayor McClure led in the pledge of allegiance.

REGULAR MEETING

The minutes were unanimously approved following motion by Vice Mayor McClure and second to motion by Commissioner Wear.

Mayor Whaley asked if there were any comments from citizens.

No comments were received.

The authorization for the payment of bills was presented for approval. On a motion by Commissioner Brackins, second by Commissioner Wear, it was approved to accept the bills as noted. Commissioner Robinson noted that he was for the normal bills but opposed items in question that are not bid.

Old Business

There was no old business.

New Business

Ordinance No. 917 to amend Ordinance No. 908 annual appropriations for the 2010-2011 fiscal year budget was presented on the first reading. City Recorder Clabo discussed the amendment and noted that most of the increase would be due to the salary increase approved by council at a prior meeting. In addition, various departments had requested transferring money between line items which would not result in an increase in appropriations, merely redistribution within the same department. On a motion by Commissioner Wear, second by Vice Mayor McClure, and with all voting "aye" the motion was approved on the first reading.

Discussion and consideration to reject a bid from Tennessee Press Service for the Department of Tourism's clipping service and rebid. Executive Director of Tourism Downey explained that the only bid received did not meet specifications. On a motion by

Commissioner Wear, second by Vice Mayor McClure, it was unanimously approved to reject the bid as presented and rebid.

Discussion and consideration of the Department of Tourism's 2010-2011 Media Plan was presented for approval. David Bohan and Ben Hale with the Bohan Agency were in attendance to discuss the plan. Ben Hale discussed 2010 data. David Bohan highlighted some of the plans for the upcoming year including having families participate in challenges that will take place in Pigeon Forge and taped and shown on the website. Commissioner Robinson asked about weddings having more exposure. David and Ben expressed that weddings were included. On a motion by Commissioner Wear, second by Vice Mayor McClure, it was unanimously approved to accept the request as presented.

Discussion and consideration to approve an agreement with the City of Sevierville to accept In-Lieu of Property Tax payment was presented for approval. City Manager Teaster explained that this was done annually and noted the city would receive \$260,158.92. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was unanimously approved to accept the request as presented.

Discussion and consideration to purchase wildland fire equipment for the Fire Department utilizing grant funds from the Rural Firefighter Assistance Grant G5023100027 was presented for approval. Fire Chief Watson explained that items purchased would include: from Amazon.com – flagging tape, fuel bottles, light sticks, and foam earplugs at a cost of \$745.27; from The Fire Store – headlamps, radio harnesses, fireline packs, and weather meters at a cost of \$4,084; and The Supply Cache – firing devices, flagging dispensers, canteens, and digging tools at a cost of \$2,641.58. On a motion by Vice Mayor McClure, second by Commissioner Wear, it was unanimously approved to accept the request as presented.

Discussion and consideration to revise the Fire Department's uniform bid was presented for approval. Fire Chief Watson explained that Whole Armor has agreed to release the City from a previously awarded bid as it pertains to embroidered items including 5.11 job shirts, 5.11 polos and t-shirts due to unsuccessfully creating a quality of embroidery the Chief is seeking. Fire Chief Watson is recommending awarding bid to next lowest bidder NAFECO as follows: Chief & Inspector Polo – Whole Armor was \$37.50 each, NAFECO \$42.95; Captain & Firefighter Polo – Whole Armor was \$37.50 each, NAFECO \$42.95; and Long Sleeve Job Shirt – Whole Armor was \$55.95 each, NAFECO \$59.95.

Fire Chief Watson further noted that badges, Class A collar pins, Class A name plates, and Class A hat pins have been deemed unacceptable due to improper sizes and styles as set forth by fire department uniform standards. He requested permission to quote items as they will be under bid requirement. On a motion by Commissioner Wear, second by Vice Mayor McClure, it was unanimously approved to accept the uniform requests as presented.

Discussion and consideration to accept bid for the purchase of structural firefighting equipment from Ferrara Fire Equipment for the Fire Department was

presented for approval. Fire Chief Watson explained that four bids had been received and he was recommending low bid from Ferrara Fire Equipment at a cost of \$888.89 per coat and \$596.11 per pant for a total of \$1,485 per set. The department will purchase eight sets of gear at a cost of \$11,880. On a motion by Vice Mayor McClure, second by Commissioner Wear, it was unanimously approved accept bid as presented.

Discussion and consideration of agreement with Barge Waggoner Sumner and Cannon for the master plan and design services for the new city park on the Wear Farm Property was presented for approval. Parks and Recreation Director Wilbanks explained that this would allow for the planning, designing, and overseeing of project at a cost of \$50,000. On a motion by Commissioner Wear, second by Commissioner Brackins, it was unanimously approved to accept the request as presented.

Fire Chief Watson presented a fire safety plaque to Eddie Wear for heroic efforts during a structure fire at his home. Mr. Wear located the fire and notified his family. Due to his quick actions he saved his family from injury or death.

Manager's report included the following:

1. There will be a Planning Commission meeting on January 25, 2011 at 3:00 p.m. in the council room of city hall.
2. There will be a beer board meeting on January 26, 2011 at 1:00 p.m. in the council room of city hall.
3. There will be a bid opening on February 2, 2011 at 9:00 a.m. in the council room of city hall regarding an Integrated Voice Response System that will replace the services from Toll Free Fulfillment.
4. There will be a bid opening for the new fire station on February 3, 2011 at 2:00 p.m. in the council room of city hall.
5. TML conference will be held on March 7, 2011 and March 8, 2011 in Nashville. The deadline to register is February 10, 2011.
6. Would like to ratify the verbal authorization from each commissioner (per phone) to pay for new fire tanker via wire transaction instead of presenting on agenda as bill to pay. Fire department personnel were already going to be in Pennsylvania to do final inspection on vehicle and vendor would not permit City to drive vehicle back to Tennessee without payment. Wire transfer saved cost of traveling an additional time to pick up truck. Council unanimously agreed to ratify vote.
7. The next regularly scheduled meeting is February 14, 2011.

Mayor Whaley asked for comments from the board.

Fire Chief Watson mentioned a side by side burn demonstration that would be held at the fire department on February 2, 2011. The purpose was to bring out facts regarding residential fire sprinklers. The class will be at 1:00 p.m. in Meeting Room B of the City Complex and the live demonstration will be held at 4:30 in the parking lot behind the fire station.

Fire Chief Watson noted that the new fire truck was displayed in the parking lot for interested to view.

Mayor Whaley asked for a copy of the TCRS resolution that had been adopted in the past to be copied and distributed to commissioners for their review.

Having no other comments received, the meeting was duly adjourned at 6:20 p.m.

APPROVED: _____
MAYOR

ATTEST: _____
CITY RECORDER